

SYHPANZ Executive 2020- 2021 | Hui Whakamutunga – AGM MINUTES



20 Aug 2021 | 17.00 | Meeting location Zoom

Meeting organised by:	Secretary	Attendees:	Agenda topics:
Type of meeting:	SYHPANZ AGM Meeting	Anita Balhorn; Bridget Farrant; Heather Laxon; Kate Chi Tar; Liz Hosking-Clement; Vicki Shaw; Michael Brenndorfer; Rachel McGillan; Emily Oughton; Terryann Clarke; Sue Bagshaw; Jan Clarke; Deb Baker	SYHPANZ presentation available <ul style="list-style-type: none"> • Karakia Timatanga • Tribute – Matua Rawiri Wharemate • Welcome & whanaungatanga • Register • Apologies • Minutes from last AGM (17 Aug 2020) • Chairperson’s report including presentation of Te Tatau mahi • Financial Report from Treasurer • Election of Executive Members • General Business • Next AGM Aug 2022 • Karakia whakamutunga
Facilitator:	Anita Balhorn (Chair)	Apologies:	Karakia
Note taker: Transcriber:	Zoom recording Jan Clarke (administrator – post hui)	Jess Allen; Michaela Vanderspeck;	Hui opened by Rachel McGillan Tribute by Anita Waiata – Te Aroha (rangatahi you tube) Whanaungatanga

Hui Korero

Time	Topic	Korero	Conclusion
17:15	AGM Minutes 17 Aug 2020	Key points <ul style="list-style-type: none"> ○ Routine AGM agenda ○ Main topic was motion for fee change – was approved 	Previous Minutes available <ul style="list-style-type: none"> ○ No amendments required Accepted by: Kate Chi Tar Second By: Rachel McGillan
17:20	Chairperson’s Report	Chairperson’s key points A. Tribute – Matua Rawiri Wharemate	Chairperson’s report available

Time	Topic	Korero	Conclusion
		<p>Kei taku whakatiketike tēnei kua riro. Mā muri nei koe e mihi, e tangi, e poroporoaki. Nō reira, haere, haere, haere atu rā. To our esteemed leader who has departed. We that remain acknowledge you, we mourn you, and we bid you farewell.</p> <p>B. Key Activities</p> <ol style="list-style-type: none"> 1. Te Tatau Kitenga (National Youth Health Leadership Group) 2. Involve Conference Rōpū 3. Paediatric Society NZ - Clinical Networks Governance Group 4. Education/Training collaborations 5. Raise Youth Health profile project 6. Youth participation 7. Membership 8. SYHPANZ growth <p>C. Presentation of Te Tatau Kitenga Mahi</p> <ol style="list-style-type: none"> a. Te Ūkaipō Framework b. Recommendations c. Engagement of and participation with Rangatahi d. Working together – our Partners <p>D. SYHPANZ Growth</p> <ol style="list-style-type: none"> 1. SYHPANZ Executive have been presented with an amazing opportunity to provide leadership and oversight for Youth Health. This has stretched the capabilities of a voluntary governance. 2. We recognise these projects provide the impetus to strengthen the structure and purpose of SYHPANZ to support Youth Health Professionals into a sustainable career pathway. <p>Shared Korero</p> <ul style="list-style-type: none"> ○ Training crossing silos and sectors available with The Collaborative ○ Advocacy is a key role for SYHPANZ ○ Founding Members – purpose of SYHPANZ <ul style="list-style-type: none"> - Set up for Youth Health professionals to fill gap - To grow concept of Youth Health – how to be an effective clinical youth health worker - Advocated for workforce to be valued and across the community - Identify our own professional homes and being acknowledged 	<p>Accepted By: Heather Laxon Second By: Bridget Farrant</p> <p>SYHPANZ Strategic Plan to be transformed to encompass financial wellbeing and future capacity and capabilities.</p>

Time	Topic	Korero	Conclusion	
	Mahi	1. SYHPANZ Executive to review strategic plan, governance, and structure	By Whom New Executive	By When Within first 6months
17:40	Financial Wellbeing	<p>Key points</p> <ul style="list-style-type: none"> ○ Funding sources <ul style="list-style-type: none"> • MoH contract • Membership • Interest ○ Outcomes <ul style="list-style-type: none"> • Successful establishment of Te Tatau Kitenga • Deliverable of “Discussion Document for Enhancement of SBHS”. • Te Ūkaipō Framework of Values ○ Outputs <ul style="list-style-type: none"> • Honoraria • Employment • Contracted hours • Travel <p>Shared Korero</p> <ul style="list-style-type: none"> ○ Funding stream that does not rely solely on volunteers and membership ○ Need to ensure we utilise contracts to help us invest well now to set up for the future ○ Challenges – structural change across health currently and we may make assumptions as we are not sure exactly what is happening ○ Membership benefits – advocacy not visible, so can lose momentum, how do we grow membership with clear advantages and relevance. ○ Regional approach – workforce development for SYHPANZ to lead in collaboration with others. Also ensure there are places for youth health professionals to work ○ If we want SYHPANZ to maintain oversight and leadership; how do we work collaboratively with other membership groups and connect and reduce duplication or competition. 	<p>Financial Reports available</p> <ul style="list-style-type: none"> ○ Treasurer ○ EOY Apr 2020 - March 2021 <p>Accepted By: Sue Bagshaw Second By: Bridget Farrant</p> <p>Acknowledgement and thanks:</p> <ul style="list-style-type: none"> ○ Emily raised Vicki for all her mahi with financial management 	
	Mahi	1. SYHPANZ Executive to maximise opportunities now to ensure governance and structure is financially viable now and sustainable into the future.	By Whom New Executive	By When Over 12months

Time	Topic	Korero	Conclusion
17:50	Election of Executive Officers	<p>Executive Member exit</p> <ul style="list-style-type: none"> ○ Emily Oughton <p>Current Executive Members within their 2year term</p> <ul style="list-style-type: none"> ○ Anita Balhorn (Hawkes Bay) Chairperson ○ Vicki Shaw (Manawatu) Treasurer ○ Kate Chi Tar (Auckland) Secretary ○ Bridget Farrant (Auckland) ○ Liz Hosking-Clement (Auckland) ○ Heather Laxon (Auckland) ○ Michael Brenndorfer (Auckland) <p>Current positions available and nominations received</p> <ul style="list-style-type: none"> ○ General Executive Member <ul style="list-style-type: none"> - Rachel McGillan (Northland) - Jess Allen (Wellington) 	<p>Acknowledgement and thanks to:</p> <ul style="list-style-type: none"> ○ Emily for her mahi, expertise and contribution. Best wishes for whanau and pepe on the way. <p>Nominations accepted by all</p>
17:55	General Business	<p>Shared Korero – what’s happening out there?</p> <ul style="list-style-type: none"> ○ University of Auckland - Child & Youth Pathways (TC involved in Group) <ul style="list-style-type: none"> - Clarify how you would like to become a Child and/or Youth Nurse - Clarify career pathways ○ RNZCGP (Sue working with Clare Stephenson) <ul style="list-style-type: none"> - Forge a fellow pathway for Youth Health - 2-3rd years focus on clinical training in various places - Trying to determine which papers this should include (UOA) - Explore secondary care pathways for Pediatricians for Physician training ○ Explore opportunities for SYHPANZ to engage with Members who want to join in with various initiatives. 	<p>Acknowledgement and thanks:</p> <ul style="list-style-type: none"> ○ TC raised Mikey and Heather mahi with Involve Rōpū on behalf of SYHPANZ ○ Vicki raised Liz for management of website re-development ○ Sue raised Anita for leadership for SYHPANZ and projects
18:10	Hui Closed	<p>Karakia Whakamutunga</p> <p>Waiata – Te Aroha (Health Professionals you tube)</p>	Rachel